



भा.कृ.अनु.प.पुष्पविज्ञान अनुसंधान निदेशालय, पुणे
कृषि महाविद्यालय परिसर, शिवाजीनगर, पुणे-४११००५

Directorate of Floricultural Research

College of Agriculture Campus Shivajinagar, Pune-411005

Telephone : (020) 25537024, 25537025, Email ao.dfr@icar.gov.in



F.No. 1-4/2019/AF&AO Rectt./DFR /200

Date: 12/06/2019

To,

The Director/Project Director
All the ICAR Institute/Directorate/
Bureaux/NRC's/ATARI's

Sub: Filling up of one post of Assistant Finance & Accounts Officer in Level 7 of 7th CPC at DFR, Pune, on Permanent transfer / Permanent absorption Basis.

Sir,

It is proposed to fill up one vacant post of Assistant Finance & Accounts Officer in the Level 7 of 7th CPC at ICAR-Directorate of Floricultural Research Institute, Pune on Transfer/Permanent absorption from amongst the eligible candidates working at ICAR Institutes / NRS's / Project Directorate /ATARI's etc. The particulars of the post and eligibility are detailed below:-

S N	Name of the Post	No. of Post	Pay Scale & Grade Pay	Essential requirements / eligibility
1	Assistant Finance & Accounts Officer	One	Pay Level 7 in the pay matrix (PB II 9300-34800 + GP Rs. 4600/- Pre-revised)	(a) By Promotion of Junior Accounts Officer in PB- II, 9300-34800 + Grade Pay of Rs. 4200/- with 3 years of regular service in the grade from other institutes/Headquarters of the council on permanent absorption basis. (b) Failing (a) above by Promotion of Assistant having rendered 5 years of continuous and regular service in the grade of PB- II, 9300-34800 + Grade Pay of Rs. 4200/- and have qualified ICAR Audit and Accounts Exam conducted by the ICAR. (c) Failing (a) & (b) above by promotion of Assistant having rendered 3 years service in the grade of PB- II, 9300-34800 + Grade Pay of Rs. 4200/- and have qualified ICAR Audit and Accounts Exam conducted by the ICAR or by Junior Accounts Officer in the grade of PB- II, 9300-34800 + Grade Pay of Rs. 4200/- with 2 years of regular service and having undergone successfully a two month training programme at National Institute of Financial Management (NIFM), Faridabad and having qualified the examination based on the training, to be conducted by NIFM.

It is requested that the vacancy may be circulated among the eligible and desirous candidates, if any working at your Institute/Establishment. The applications of eligible persons who fulfill the requisite eligible conditions and who can be relieved immediately in the event of their selection may please be forwarded to this Institute in the Proforma given over leaf along with attested copies of CR Dossiers for the last five years so as to reach this Institute on or before 20.07.2019.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate(s) may also be sent. Incomplete applications and those received after the prescribed due date and not forwarded through proper channel or without APAR Dossiers and certificates as described above, will not be entertained.

Yours faithfully,


12/6/19
Administrative Officer (I/C)

Copy to:-

1. The Deputy Secretary (Administration) ICAR, Krishi Bhawan, New Delhi – 110001.
2. The Deputy Secretary (Fy.) Krishi Anusandhan Bhawan – II, Pusa, New Delhi – 110012.
3. Guard File.

PROFORMA

APPLICATION FOR THE POST OF AF&AO AT ICAR-DFR, PUNE

1. NAME OF THE CANDIDATE :
2. NAME OF THE INSTITUTE WHERE :
APPLICANT IS PRESENTLY WORKING
3. DATE OF APPOINTMENT ON REGULAR :
BASIS IN THE PRESENT POST
4. WHETHER PERMANENT OR TEMPORARY:
5. DATE OF BIRTH AND AGE :
6. EDUCATIONAL QUALIFICATIONS:

S.NO.	NAME OF EXAM PASSED	BOARD/INSTITUTION	YEAR
1			
2			
3			

7. WHETHER SC/ST/OBC :
8. FULL POSTAL ADDRESS :
9. CONTACT NUMBER :
10. SERVICE PARTICULARS :

NAME OF THE INSTITUTE	POST HELD	SCALE OF PAY	PERIOD FROM TO	NATURE OF DUTIES PERFORMED

11. ANY OTHER INFORMATION RELEVANT TO THE APPLICATION:

I _____ do hereby declare and certify that the information furnished above is correct and true to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall abide by the decision of the Director, ICAR-DFR.

PLACE:

DATE:

Signature of the applicant

CERTIFICATE TO BE FURNISHED BY HEAD OF OFFICE

Certified that the information furnished by the candidate has been verified from the office/service records and found correct. It is certified that no vigilance/disciplinary case is pending/contemplated against the above candidate.

SIGNATURE WITH SEAL OF THE OFFICE